

**HOUSING AND NEIGHBORHOOD ECONOMIC  
DEVELOPMENT FUND COMMITTEE  
(UDAG)**

**Monday, September 17, 2018  
9:00 a.m.**

**Office of Neighborhood Revitalization  
700 4<sup>th</sup> Street, SW  
Albuquerque, NM 87102**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>City Staff:</b>
Colonel, Gwen	Gilligan, Sean	Huval, Lisa
Lopez, Jesse	Romero, Alicia	Krantz, Yolanda
Lopez, Margaret	Senye, Kelle	Lujan, Anna Marie
Miera, Bernadette		Velarde, Rebecca
Nelson, Robert (Chair)		<b>Guests:</b>
Nordhaus, Richard		Gonzalez, Elena
Plaza, Andrea		Naranjo Lopez, Loretta
Sanchez, Pat		Encinias, Bianca
		Dorn-Jones, Diana

*Quorum for today's meeting was met.*

**I. Welcome and Introductions**

Committee members and City staff introduced themselves.

**II. Election of Committee Chair**

- ❖ Jesse Lopez motioned to elect Robert Nelson as committee chair. The motion was seconded by Bernadette Miera and unanimously carried.

**III. Changes/Additions to the Agenda**

There were no changes to the agenda.

**IV. Approval of Minutes**

This is the first committee meeting in one and a half years, therefore there are no minutes to approve at this time.

**V. Committee Business**

- a. The role of the committee was discussed along with the breakdown of how the committee is made up.
- b. Anna Lujan provided a Fiscal update. She stated that as of July 1<sup>st</sup>, 2018 through an unaudited count there is \$5,747,477.00 in HNEDF funding. This amount showed an increase of \$71, 640.00 in a year's time. The committee requested a copy of the fiscal report and budget documents. The committee also requested a listing of any outstanding unpaid loans.
- c. The 10 year plan of the committee was discussed and a timeline for developing this plan was mentioned. The plan consists of hiring a consultant in the next couple of months to help develop the plan and have the committee's recommendations to the mayor's office by May 2019. The committee would like further input on the process of hiring a consultant.
- d. The committee reviewed a very rough draft of the timeline for upcoming meetings and important events. Staff has committed to bring an updated timeline to future meetings as changes occur.
- e. The committee wants to have meetings more often then what was mentioned in the plan.

**VI. Public Comments**

- a. The comment to have the meetings at a different time was made. A doodle survey will be done to help determine when the committee meetings should be held based on the most popular responses.

**VII. Next Meeting**

The next meeting will be held October 29<sup>th</sup>, 2018 at 10am.

**Chairperson's Signature:**

[Redacted Signature]

10/30/18

**Prepared by:** Briana Chacon